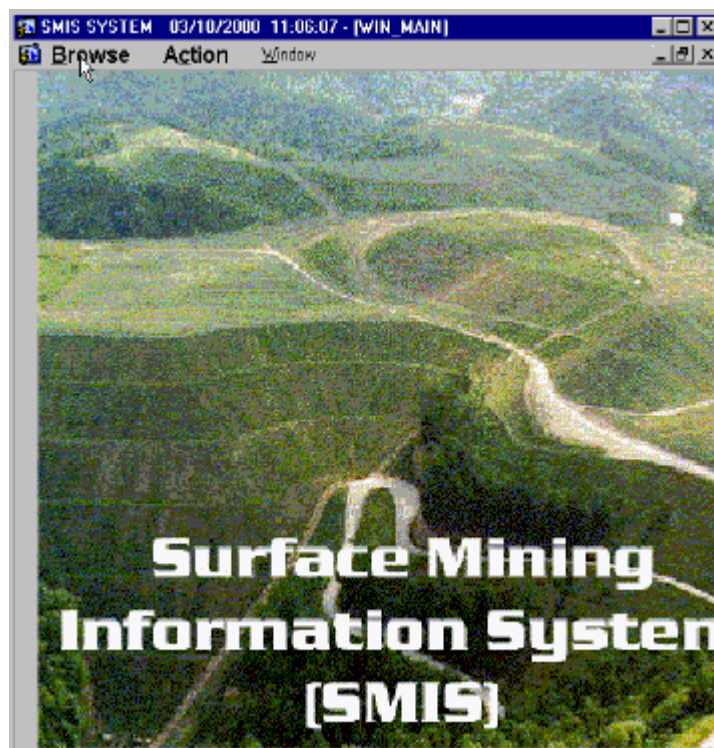




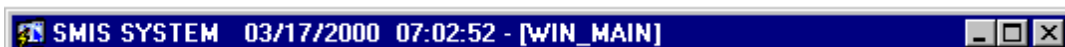
Kentucky Department for Surface Mining Reclamation and Enforcement

Splash Screen and Main Menu



This window is the Splash Screen. It is the "home base" of the SMIS system. From here, you can access all of the menu functions available.

There is a title bar at the top of the window.



Reading from left to right, the items that are contained on the title bar are:

- **A SMIS icon** This icon contains standard Windows operating system functions.
- **System name**
- **The current date:** The date displayed is the current system date at the moment the screen was activated.
- **The current time:** The time displayed is the current system time at the moment the screen was activated.
- **The title of the window**
- **A set of windows buttons** including minimize, maximize and close.

Just below the title bar on the splash window is the menu bar.



The menu bar contains the following items:

- **A SMIS icon**
- **The Browse menu:** This is the gateway to the browse functions.
- **The Action menu:** This is a set of accessory features used in conjunction with various screens.
- **The Window menu:** A set of Windows features not activated at this time.
- **A set of buttons** including minimize, maximize and close.



About Browsing

General information about browsing





The purpose of the browse windows is to allow a user to access information contained in the SMIS system.

How to Browse

Execute a query

1. Select a search option from the browse drop-down-menu.
2. Notice that the window opens with the  Execute Query icon and the Cancel Query icons displayed
3. Notice that a blinking cursor is located in the appropriate field
4. Enter query data (number, application number, bond number, name, etc. To query on a partial name use the wild card character "%" with part of the name: SMITH%. This will find all names that start with "SMITH". To find names that contain "SMITH", use two wild card characters: % SMITH%. This will show any names that contain "SMITH" anywhere in the name.
5. Execute the query by clicking on the  Execute Query icon
6. Note that the data is displayed by the SMIS system and that the Enter Query icon is now displayed





Execute Additional queries

1. Click on the  Enter Query icon
2. The SMIS system will clear the last query results and the  Execute Query and Cancel Query icons will appear
3. Notice that a blinking cursor is located in the appropriate field
4. Enter Query data (number, name, etc.)
5. Execute the query by clicking on the  Execute Query icon
6. Note that the data is displayed by the SMIS system and that the  Enter Query icon is now displayed

SMIS Toolbar

This is an example of a typical Browse screen. There is a toolbar just below the menu.



Only one of the two toolbars above will appear on your screen. Look closely and you will see that it is really just one tool bar with a variation on the left side. The  Enter Query icon toggles with the  Execute Query and the Cancel Query icons. Try clicking on the  Enter Query icon and then on the  Cancel Query icon and you can see how they work.

SMIS BROWSE APPLICATION 03/10/2000 11:34:18 - [MAIN WINDOW]

Browser: Browse Action Window

Sort Order: Appl #

Appl. #	Type	Seq	Received	Entity Id	Entity Name
8-880167	MI	2	01/10/2000	006696	SHAMROCK FUEL INCORPORATED
8-880167	MT	1	03/09/1998	006696	SHAMROCK FUEL INCORPORATED
8-880167	OPR	1	02/05/1997	006696	SHAMROCK FUEL INCORPORATED
8-880167	MI	1	08/30/1996	006696	SHAMROCK FUEL INCORPORATED
8-880167	FR	3	08/28/1996	006696	SHAMROCK FUEL INCORPORATED

General Type/Opn. Geography Address Tech Tr. Tech Info O & C Tr. O&C Info

General

Appl # 8-880167 MIROR REVISION

Seq # 2 Fed Y

MSHA # 070-H Fed # 1234567

Protest Ind

Region #2 MIDDLESBORO

Inspector XXXXXX

Transfer From

State File No 006.2

Latest Decision

Earliest Decision


Days Remaining

Bond Pool Ind.

Status	Description	Status Date
Technical		
O & C		

Record 1/7

Each icon on the toolbar has a drop down box which identifies its function. Try hovering the mouse over each icon for a moment and you will see the effect. If at some point you don't remember what an icon does, you can find out by using this technique.

In the example at the right, the mouse pointer is over the  Enter Query button.

SMIS BROWSE APPLICATION 03/10/2000 11:34:18 - [MAIN WINDOW]

Browser: Browse Action Window

Sort Order: Appl #

Click to Enter Query mode

Appl. #	Type	Seq	Received	Entity Id	Entity Name
8-880167	MI	2	01/10/2000	006696	SHAMROCK FUEL INCORPORATED
8-880167	MT	1	03/09/1998	006696	SHAMROCK FUEL INCORPORATED
8-880167	OPR	1	02/05/1997	006696	SHAMROCK FUEL INCORPORATED
8-880167	MI	1	08/30/1996	006696	SHAMROCK FUEL INCORPORATED
8-880167	FR	3	08/28/1996	006696	SHAMROCK FUEL INCORPORATED

General Type/Opn. Geography Address Tech Tr. Tech Info O & C Tr. O&C Info

General

Appl # 8-880167 MIROR REVISION

Seq # 2 Fed Y

MSHA # 070-H Fed # 1234567

Protest Ind

Region #2 MIDDLESBORO

Inspector XXXXXX

Transfer From

State File No 006.2

Latest Decision

Earliest Decision

Days Remaining

Bond Pool Ind.

Status	Description	Status Date
Technical		
O & C		

Record 1/7

The Toolbar can contain the following items:



Enter Query



Execute Query



Cancel Query



First Record



Previous Record



Next Record



Last Record

**Not available** (List Function Keys)**Not available** (Print Screen)**Not available** (Save)**Not available** (Letter)**Not available** (List of Values)

Quit

CODE FIELD HELP

Many of the browse windows contain code fields such as "Permit Type" and "Site Status", as seen in the example to the right.

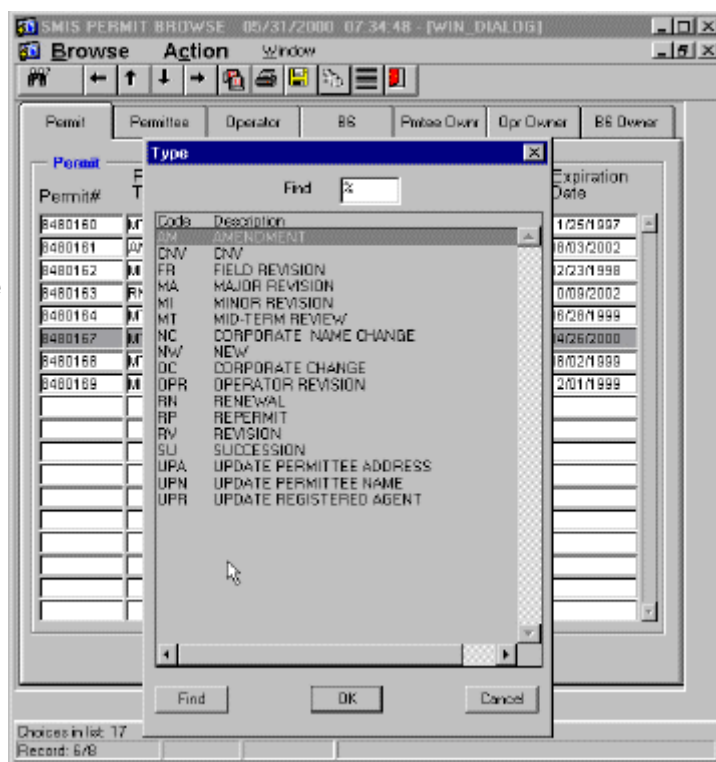
To view a list of the codes and their descriptions:

1. When the mouse pointer is over a field that has a help list a hint will be displayed:

Permit#	Permit Type	County	Original Issue Date	Current Issue Date	Site Status	Expiration Date
0480160	MT	HARLAN	01/25/1992	06/30/1995	BC	01/25/1997
0480162	MI	HARLAN	08/03/1992	12/10/1996	AP	08/03/2002
0480163	RH	HARLAN	02/23/1993	02/25/1999	P1	02/23/1998
0480164	MT	HARLAN	10/04/1993	06/21/1996	P1	08/28/1999
0480167	MT	HARLAN	04/26/1995	06/10/1998	A1	04/26/2000
0480168	MT	HARLAN	08/02/1994	02/11/1997	P1	08/02/1999
0480169	MI	BELL	12/01/1994	10/09/1997	A2	12/01/1999

"Click to display description of code."

2. Click on the field to display the list of code descriptions.
3. Click on the "OK" or "Cancel" button to close the list display window.



The following screens will step through a browse example using the Application Browse.

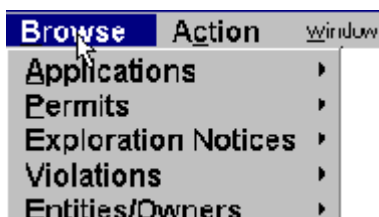
Move the mouse pointer over the "Browse" menu



option on the Menu.

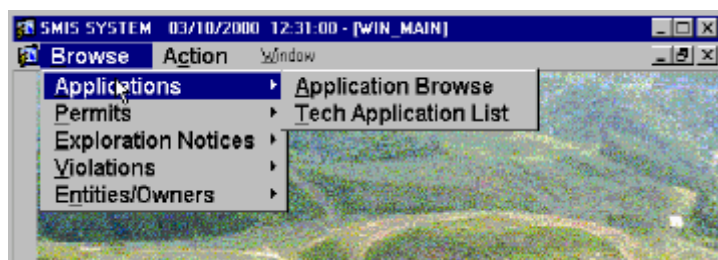


Click the left mouse button to display the browse categories.

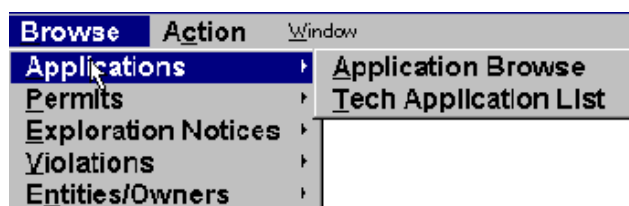


Move the mouse pointer so that it is over the "Applications" option. "Applications" should be highlighted.

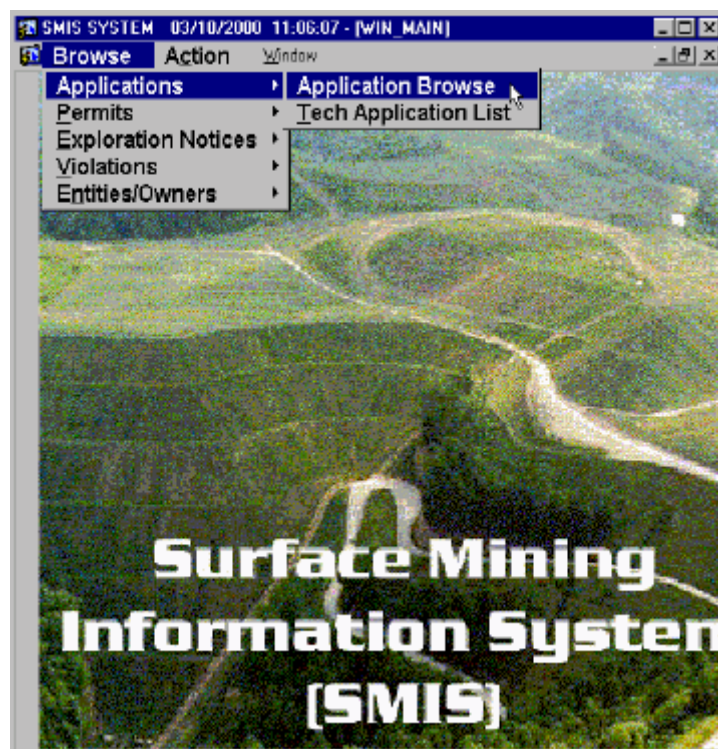
This will display the list of Application Browse



options.

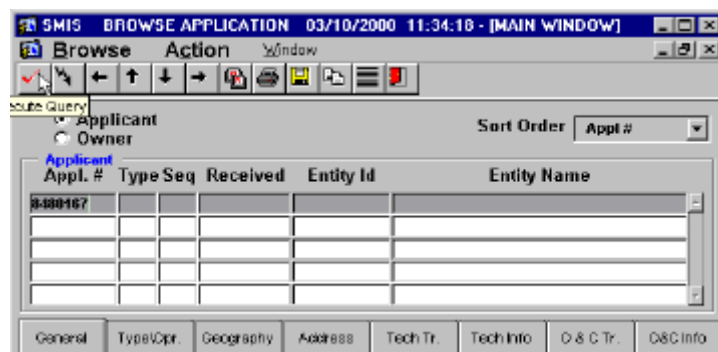



1. Slide the mouse pointer to the right so that "Application Browse" is highlighted.
2. Click the left mouse button.



When the Application Browse screen is displayed the cursor will be positioned in the Application Number field.


1. Enter an Application Number. ***Do not enter hyphens or any other punctuation; enter only numbers.***

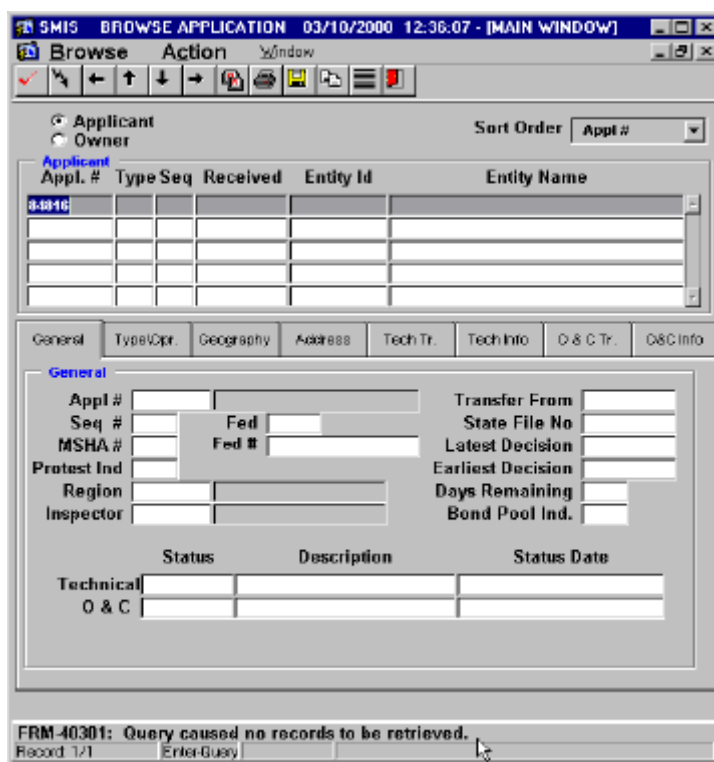


2. Move the mouse pointer to the  "Execute Query" button on the toolbar.
3. Click the left mouse button to execute the query.

If an invalid application number is entered the following message will be displayed at the bottom of the screen:



"FRM-40301: Query caused no records to be retrieved."

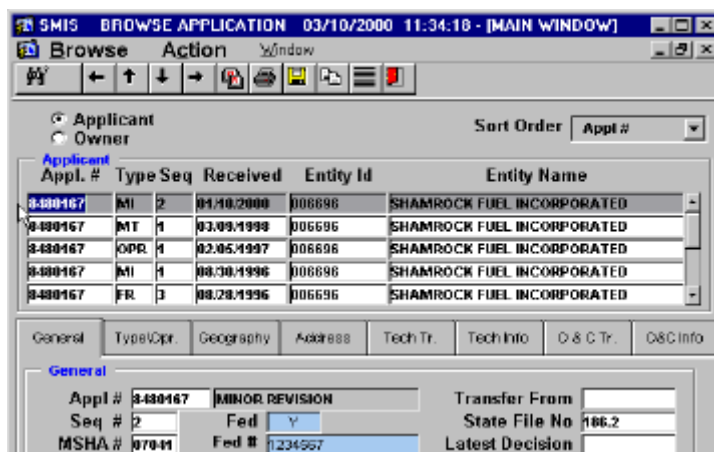
1. Re-enter the Application Number.
2. Move the mouse pointer to the  "Execute Query" button on the toolbar.
3. Click the left mouse button to execute the query.



The screenshot shows the SMIS BROWSE APPLICATION window with the title bar "SMIS BROWSE APPLICATION 03/10/2000 12:36:07 - [MAIN WINDOW]". The window has a toolbar with icons for Browse, Action, and Window. Below the toolbar, there are radio buttons for "Applicant" and "Owner", and a "Sort Order" dropdown set to "Appl #". A table with columns "Appl. #", "Type", "Seq", "Received", "Entity Id", and "Entity Name" is displayed, but it is empty. Below the table are tabs for "General", "Type/Opn.", "Geography", "Address", "Tech Tr.", "Tech Info", "O & C Tr.", and "O&C Info". The "General" tab is active, showing fields for "Appl #", "Seq #", "MSHA #", "Protest Ind", "Region", "Inspector", "Transfer From", "State File No", "Latest Decision", "Earliest Decision", "Days Remaining", and "Bond Pool Ind.". At the bottom, there is a status bar with the message "FRM-40301: Query caused no records to be retrieved." and "Record 1/1 Enter Query".

The results of a successful query.

Use the mouse pointer or the   keys to select an entry.



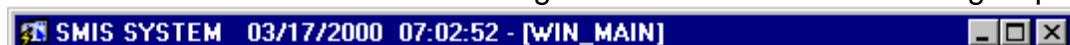
The screenshot shows the SMIS BROWSE APPLICATION window with the title bar "SMIS BROWSE APPLICATION 03/10/2000 11:34:10 - [MAIN WINDOW]". The window has a toolbar with icons for Browse, Action, and Window. Below the toolbar, there are radio buttons for "Applicant" and "Owner", and a "Sort Order" dropdown set to "Appl #". A table with columns "Appl. #", "Type", "Seq", "Received", "Entity Id", and "Entity Name" is displayed, containing five rows of data for SHAMROCK FUEL INCORPORATED. Below the table are tabs for "General", "Type/Opn.", "Geography", "Address", "Tech Tr.", "Tech Info", "O & C Tr.", and "O&C Info". The "General" tab is active, showing fields for "Appl #", "Seq #", "MSHA #", "Transfer From", "State File No", and "Latest Decision".

Appl. #	Type	Seq	Received	Entity Id	Entity Name
8-880167	MI	2	01/10/2000	006696	SHAMROCK FUEL INCORPORATED
8-880167	MT	1	03/09/1999	006696	SHAMROCK FUEL INCORPORATED
8-880167	OPR	1	02/05/1997	006696	SHAMROCK FUEL INCORPORATED
8-880167	MI	1	08/30/1996	006696	SHAMROCK FUEL INCORPORATED
8-880167	FR	3	08/28/1996	006696	SHAMROCK FUEL INCORPORATED

Note that the information displayed on the General tab is relevant to the line of information that is highlighted (has focus) on the Applicant panel at the top of the window.

All of the windows in the SMIS system contain certain common features:

Each window has a title bar containing the name of the window being displayed.




Each window has a menu bar.

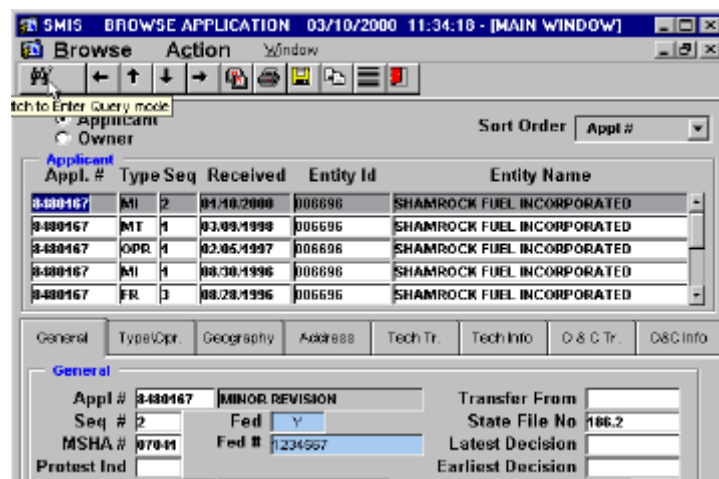


Most windows have panels in the lower portion of the window that give details about the subject that is in focus in the upper portion of the window. In situations where many panels are needed, they will be placed on tabs as in the examples on this page.


The concept of **focus** is **key to understanding** how to use a window in the SMIS system. By using the mouse to click on a specific name or number in the upper panel, the system will display the appropriate details on the lower panels. In the above image the top entry in the panel has focus and all of the data contained in the tabs and panels below is relevant to that item. When the focus is changed to another item in the top panel, the SMIS system will then display information regarding the new selection in the lower part of the window. All of the other tabs are displaying information relative to the same **in focus item** displayed in the upper portion of the window.

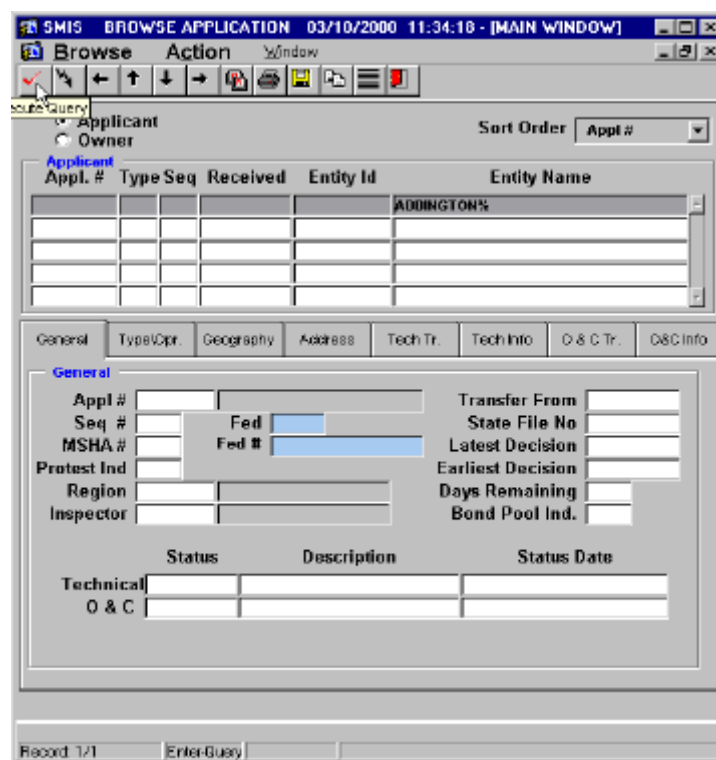
To perform another query:

1. Move the mouse pointer over the  "Enter Query" button.
2. Click the left mouse button to clear the screen for a new query.



To search for Applications on the applicant name:

1. Move the mouse pointer to the Entity Name field on the first row.
2. Click the left mouse button.
3. Enter the name followed by a "%" For example - **ADDINGTON%**.
4. Move the mouse pointer to the  "Execute Query" button on the toolbar.
5. Click the left mouse button to execute the query.



SMIS BROWSE APPLICATION 03/10/2000 11:34:18 - [MAIN WINDOW]

Sort Order: Appl #

Appl. #	Type	Seq	Received	Entity Id	Entity Name
					ADDINGTON%

General Type/Opr. Geography Address Tech Tr. Tech Info O & C Tr. O&C Info

General

Appl # [] Transfer From []

Seq # [] Fed [] State File No []

MSHA # [] Fed # [] Latest Decision []

Protest Ind [] Earliest Decision []

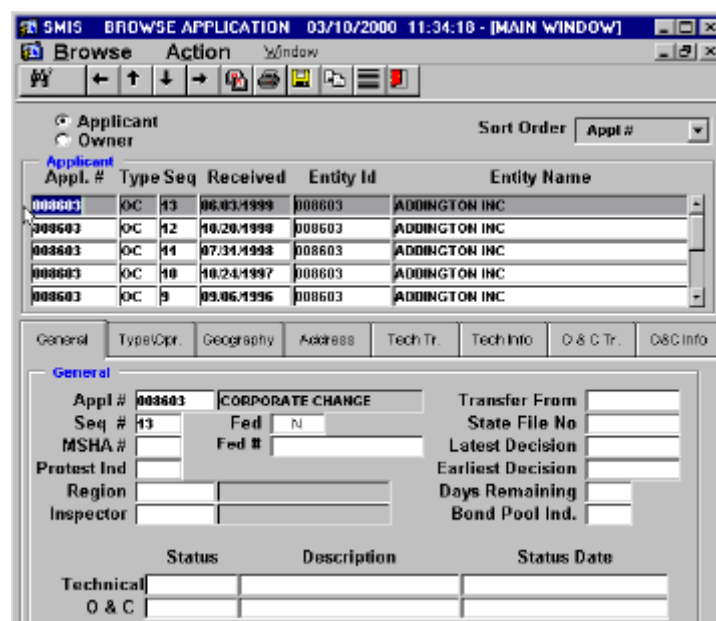
Region [] Days Remaining []

Inspector [] Bond Pool Ind. []

Status	Description	Status Date
Technical		
O & C		

Record: 1/1 Enter-Query

The results of a successful query by name are displayed in this example.



SMIS BROWSE APPLICATION 03/10/2000 11:34:18 - [MAIN WINDOW]

Sort Order: Appl #

Appl. #	Type	Seq	Received	Entity Id	Entity Name
008603	OC	43	06.03.1999	008603	ADDINGTON INC
008603	OC	42	10.20.1998	008603	ADDINGTON INC
008603	OC	44	07.31.1998	008603	ADDINGTON INC
008603	OC	40	10.24.1997	008603	ADDINGTON INC
008603	OC	9	03.06.1996	008603	ADDINGTON INC

General Type/Opr. Geography Address Tech Tr. Tech Info O & C Tr. O&C Info

General

Appl # 008603 CORPORATE CHANGE Transfer From []

Seq # 43 Fed N State File No []

MSHA # [] Fed # [] Latest Decision []


Protest Ind [] Earliest Decision []

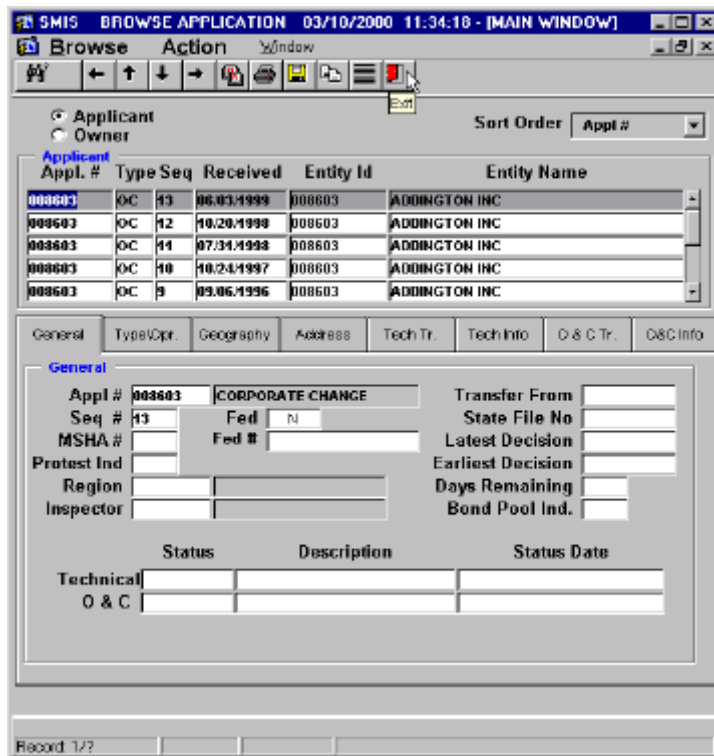
Region [] Days Remaining []

Inspector [] Bond Pool Ind. []

Status	Description	Status Date
Technical		
O & C		

To exit the browse program and return to the Splash screen:

1. Move the mouse pointer to the  "Exit" button.
2. Click the left mouse button at the top of the screen.



SMIS BROWSE APPLICATION 03/10/2000 11:34:18 - [MAIN WINDOW]

Browse Action Window

Applicant Owner Sort Order Appl #

Appl. #	Type	Seq	Received	Entity Id	Entity Name
000603	OC	13	06/03/1999	000603	ADDINGTON INC
000603	OC	12	10/20/1998	000603	ADDINGTON INC
000603	OC	11	07/31/1998	000603	ADDINGTON INC
000603	OC	10	10/24/1997	000603	ADDINGTON INC
000603	OC	9	09/06/1996	000603	ADDINGTON INC

General Type/Opr. Geography Address Tech Tr. Tech Info O & C Tr. O&C Info

General

Appl # 000603 CORPORATE CHANGE Transfer From

Seq # 13 Fed N State File No

MSHA # Fed # Latest Decision

Protest Ind Earliest Decision

Region Days Remaining

Inspector Bond Pool Ind.

Status	Description	Status Date
Technical		
O & C		

Record 1/2

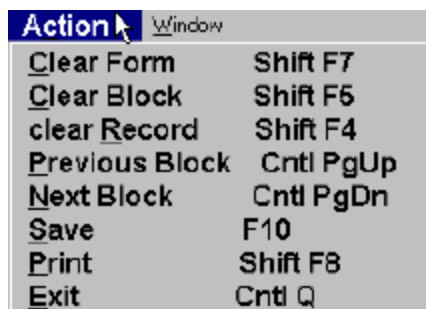
To exit the Splash screen:

1. Move the mouse pointer over the "Action" option on the Menu.

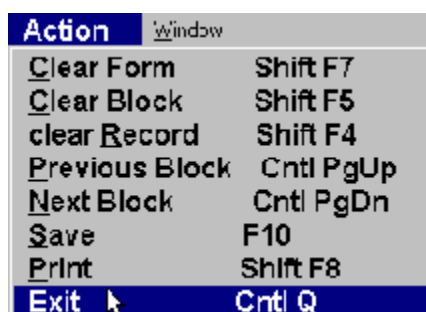


1. Click the left mouse button to display the Action categories.







1. Slide the mouse pointer down so that the "Exit" option is highlighted.

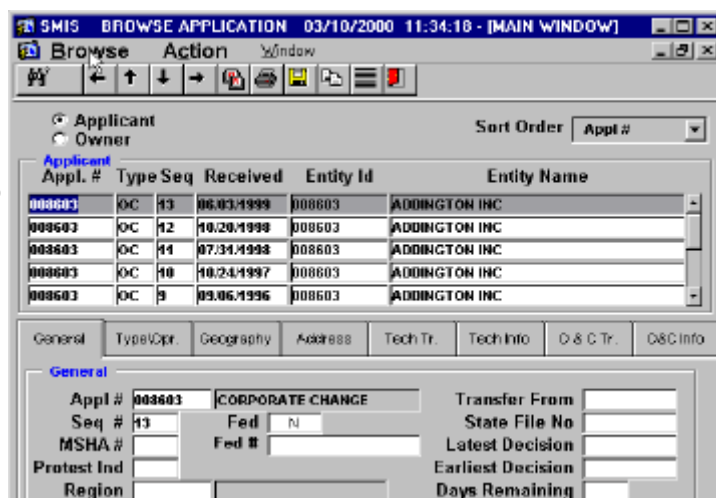
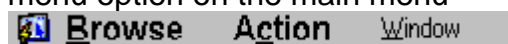


2. Click the left mouse button.

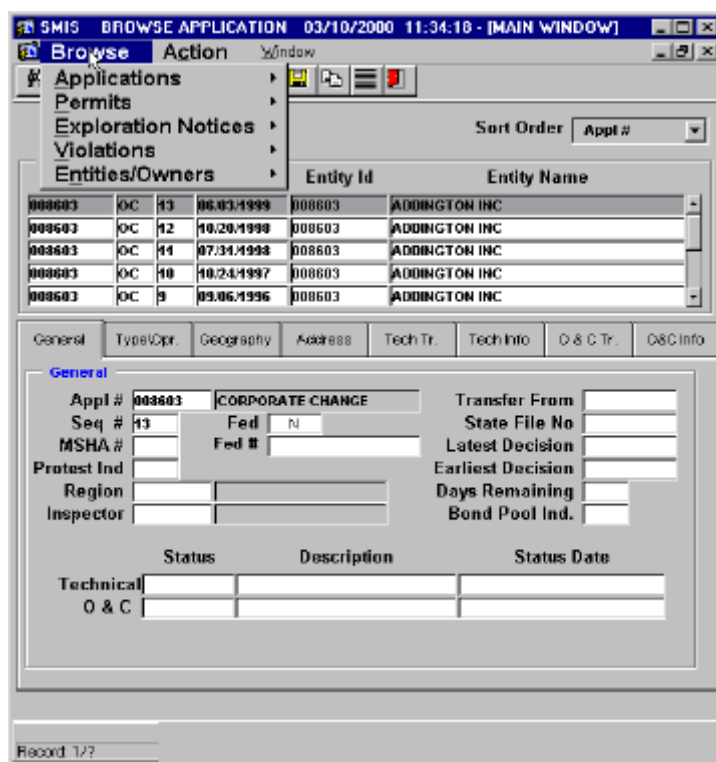
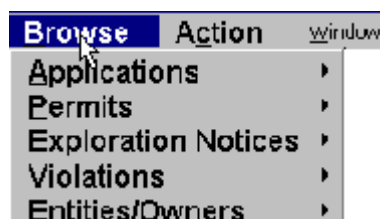


To switch to another browse option:

1. The  "Enter Query" button must be visible. The switch will not occur if the  "Execute Query" and "Cancel Query" buttons are displayed.
2. Move the mouse pointer over the "Browse" menu option on the main menu



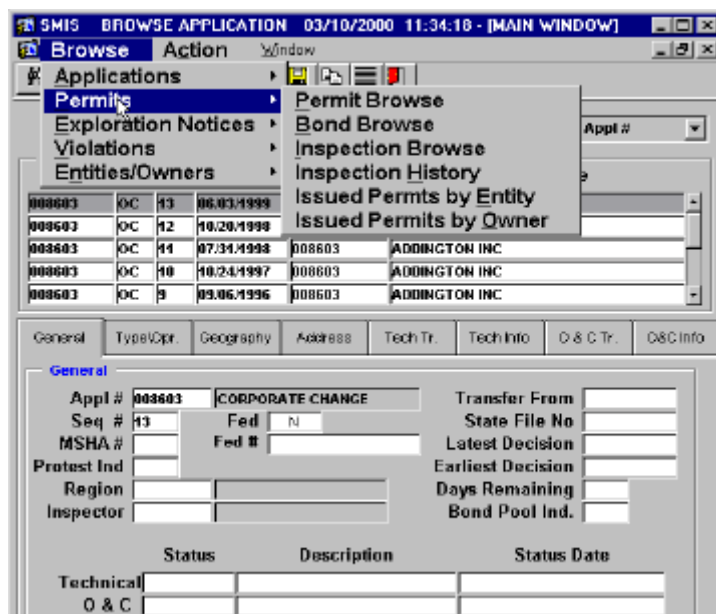
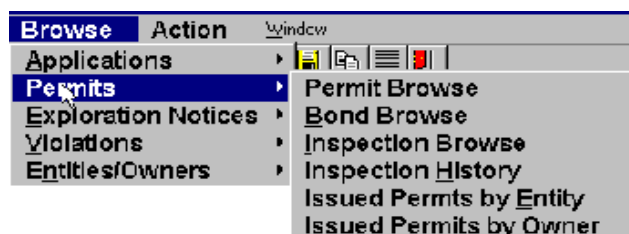
Click the left mouse button to display the browse categories.



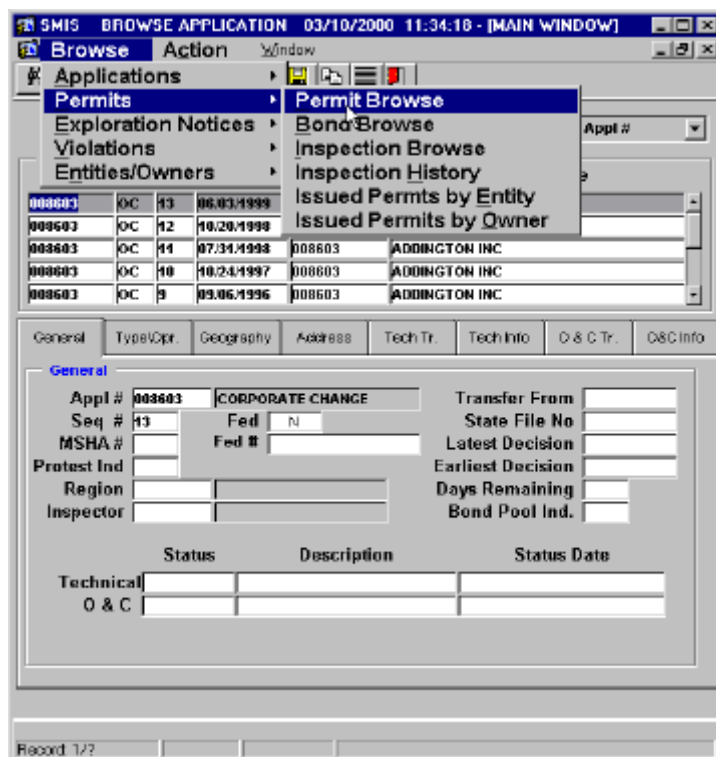
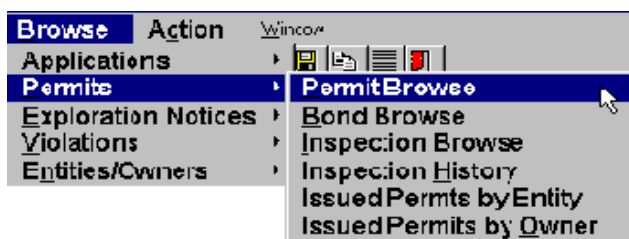
For this example we will switch to Permit browse.

Move the mouse pointer so that it is over the "Permits" option. "Permits" should be highlighted


This will display the list of "Permit" Browse options.




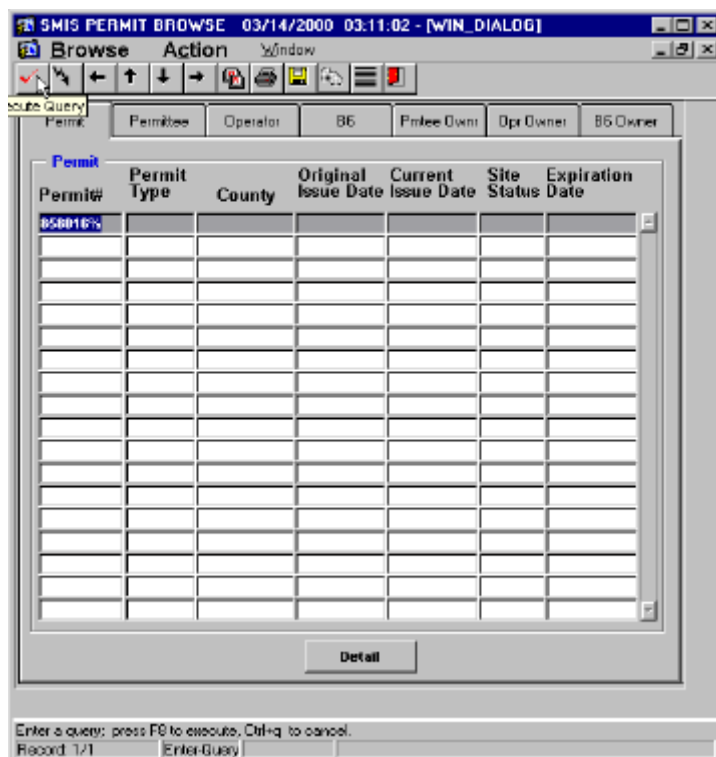
1. Slide the mouse pointer to the right so that "Permit Browse" is highlighted.
2. Click the left mouse button.



The Permit Browse screen is an example of a summary type of browse. The data display area contains only a few details about each permit. Such as Type, County, Date Issued, etc.

In order to see the detailed information for a permit the  "Detail" button must be clicked.

1. Enter a Permit Number, partial Permit Number followed by %, County, etc. For this example 848016% was entered. **Do not enter hyphens or any other punctuation; only enter numbers.**
2. Move the mouse pointer to  "Execute Query" button on the toolbar.
3. Click the left mouse button to execute the query.



The results of a successful query are displayed in this example.

To see the detailed information for a Permit:

1. Move the mouse pointer to the desired Permit Number and click the left Mouse button to select the row. That row should have a light gray background.
2. Move the mouse pointer to the "Detail" button.
3. Click the left Mouse button.

SMIS PERMIT BROWSE 03/14/2000 03:11:02 - [WIN_DIALOG]

Browse Action Window

Permit# Permit Type County Original Issue Date Current Issue Date Site Status Expiration Date

0400160	MT	HARLAN	11/25/1992	06/30/1996	RC	11/25/1997
0400161	AM	HARLAN	08/03/1992	12/10/1998	AP	08/03/2002
0400162	MI	HARLAN	02/23/1993	02/25/1999	P1	02/23/1998
0400163	RI	HARLAN	10/08/1993	09/23/1999	A2	10/08/2002
0400164	MT	HARLAN	10/04/1993	06/21/1996	P1	06/28/1999
0400167	MT	HARLAN	04/26/1995	06/10/1998	A1	04/26/2000
0400168	MT	HARLAN	08/02/1994	02/11/1997	P1	08/02/1999
0400169	MI	BELL	12/01/1994	10/09/1997	A2	12/01/1999

Record 1/8

The detail screen displays information for the permit selected on the query screen.

To return to the Permit Query Entry screen:

1. Move the Mouse pointer to the "Back" button.
2. Click the left Mouse button.

SMIS PERMIT BROWSE 03/14/2000 03:11:02 - [MAIN WINDOW]

Browse Action Window

Permit Summary

Permit Number: 0400160 App Type: MT Original Issue Date: 11/25/1992 Effective Date: 06/30/1996

Mine Status: RC Exp Date: 11/25/1997

Fed Lands: N

Roles: General1 General2 Location Activity Bond Facility Land Use

Entities

Role	ID	Name	Begin Date	End Date
DPR	019189	FOX KNOB COAL CO INC	11/25/1992	
PER	007738	SANDLICK COAL COMPANY INC		

Address

Street: P O BOX L P.O. City: ST CHARLES State: VA Zip: 24282

Elec Comm

Type	Value
BUSINESS PHONE NUM	(540) 546-5650

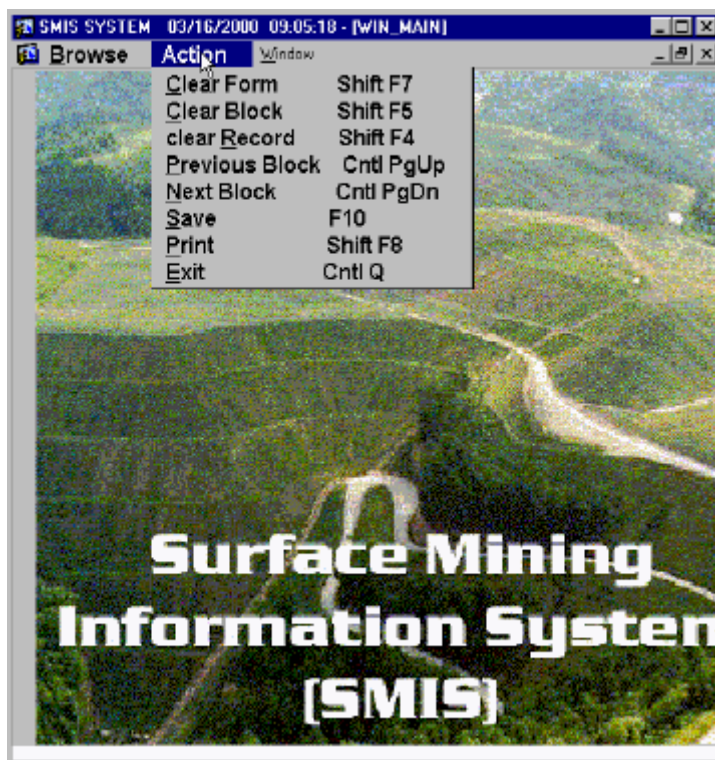
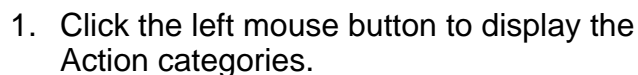
Record 1/1



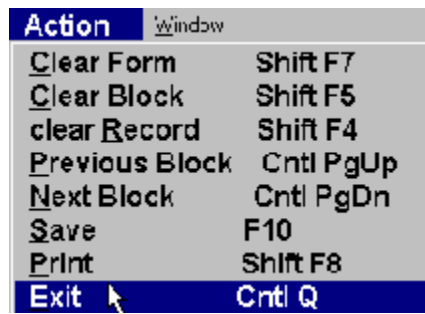
1. Move the mouse pointer to the "Exit" button.
2. Click the left mouse button.



1. Move the mouse pointer over the "Action" option on the Menu.



1. Slide the mouse pointer down so that the "Exit" option is highlighted.



2. Click the left mouse button.